



Town of Milan  
Application for Solicitation

Pursuant to Milan Town Ordinance Chapter 110, application for permission to solicit is requested by the below listed organization.

High Visibility Vests, supplied by the town,  
must be worn at all times during the solicitation.

Vests must be returned to the Town Hall  
by end of the next business day after the event.

Name of Organization: \_\_\_\_\_

Representing Agent: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Purpose of solicitation: \_\_\_\_\_

Requested date of solicitation: \_\_\_\_\_

Time of solicitation: (Maximum 3 hrs) \_\_\_\_\_

**I acknowledge that I have received, understand, and comply with the provisions of the  
Milan Town Ordinance Chapter 110**

**The office is closed on Friday's. Pick up vests prior to the Friday before your event.**

**Signature of Agent** \_\_\_\_\_

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For Office Use

\$25 Non-Refundable Application Fee Collected

\$50 Vest Deposit Collected  Cash  Check#  Other

\$50 Vest Deposit Returned (Signature) \_\_\_\_\_

# TITLE XI: BUSINESS REGULATIONS

## Chapter

### 110. PEDDLERS AND SOLICITORS

## CHAPTER 110: PEDDLERS AND SOLICITORS

### Section

- 110.01 Permit required; applications
- 110.02 Permit issuance; hours of operation
- 110.03 Number of solicitations per year
- 110.04 Age requirement; position
- 110.05 Clothing requirement
- 110.06 Location requirement
- 110.07 Sign requirement
  
- 110.99 Penalty

#### § 110.01 PERMIT REQUIRED; APPLICATIONS.

(A) Applications shall only be issued to organizations with an address in the town's community. An application for a permit shall be submitted to the Town Council, via the Town Marshal, Town Manager or Town Clerk/Treasurer. The application shall be filed a minimum of 30 days prior to the date and shall indicate the proposed times for the solicitation. A non-refundable application fee of \$25 shall be included with the application for any solicitor that is not a charitable or religious organization from the town. In addition, the applicant shall submit a \$50 deposit for required use of the ANSI reflective vests provided by the town as required by this chapter. The deposit for the ANSI vests may not be waived. Upon return of the vests in satisfactory condition, the \$50 deposit shall be refunded to the applicant. The application will not be forwarded to the Council for review without the application fee and the refundable vest fee. These fees will be paid to the Town Clerk/Treasurer.

(B) (1) Prior to forwarding to the Town Council, applications for permits shall be reviewed by the Town Marshal and the Town Manager. They shall ensure that the application is complete and the fee has been paid to the Town Clerk/Treasurer.

(2) Applications shall then be forwarded to the Town Council for final review and disposition prior to the issuance of the permit.

#### § 110.02 PERMIT ISSUANCE; HOURS OF OPERATION.

(A) The permits shall be issued only for weekends, for a maximum of three consecutive hours, and shall not begin until one hour after daylight and shall end one hour before dark.

(B) (1) Upon approval of the application by the Town Council, the Town Clerk/Treasurer shall issue a permit for the solicitation (roadblock) in accordance with the requirements of this chapter.

(2) The permit shall be present at the site of the solicitation at all times while the solicitation is occurring.

(Ord. 06-11-07-1, passed 6-11-2007) Penalty, see § 110.99

#### § 110.03 NUMBER OF SOLICITATIONS PER YEAR.

No organization or solicitor shall be allowed to conduct more than two solicitations of this type (roadblocks) in any one calendar year.

(Ord. 06-11-07-1, passed 6-11-2007) Penalty, see § 110.99

#### § 110.04 AGE REQUIREMENT; POSITION.

All persons soliciting contributions shall be at least 18 years of age. They shall position themselves in places and in a manner where they do not block or impede the flow of traffic and in no event shall any solicitor stand within the intersection itself.

(Ord. 06-11-07-1, passed 6-11-2007) Penalty, see § 110.99

#### § 110.05 CLOTHING REQUIREMENT.

(A) Every person soliciting contributions is required to wear an ANSI reflective vest provided by the town as their outermost clothing as required under federal standards. No more than six people shall be allowed to solicit contributions.

(B) In the event this provision is violated, the applicant shall be denied a subsequent permit for a period of one year from the date of the violation.

(Ord. 06-11-07-1, passed 6-11-2007; Ord. 11112024-1, passed 11-11-2024) Penalty, see § 110.99

#### **§ 110.06 LOCATION REQUIREMENT.**

Due to traffic flow and limited site distances, no solicitations shall be allowed in any other location than the intersection of Indiana 350 and Indiana 101.

(Ord. 06-11-07-1, passed 6-11-2007) Penalty, see § 110.99

#### **§ 110.07 SIGN REQUIREMENT.**

All organizations or solicitors must place a two-foot by two-foot sign at least 300 feet preceding the intersection in all four directions to warn the drivers. The sign must have the organization's name and the purpose of the solicitation.

(Ord. 06-11-07-1, passed 6-11-2007) Penalty, see § 110.99

#### **§ 110.99 PENALTY.**

(A) The permit issued under the terms and conditions of this chapter may be suspended or revoked for any violation of the requirements of this chapter.

(B) Penalties for soliciting without a permit are a \$100 fine and immediate seizure of all monies collected.

(C) Penalties for conviction of I.C. 35-45-17-2, § 2(C), Panhandling, a Class C misdemeanor, are up to 60 days' imprisonment and a maximum fine of \$500.

(Ord. 06-11-07-1, passed 6-11-2007)

#### ***Editor's note:***

*I.C. 35-45-17-2 was repealed by P.L. 75-2021, Sec. 9.*