

# Town of Milan

## Regular Scheduled Monthly Meeting Minutes

8/12/2024

On Monday, 8/12/2024 the Town Council meeting was called to order by Deb Shumate, Town Council President. Drew Olman, Council VP and Mark Marsee, Council Member were also present.

Everyone in attendance joined in giving the Pledge of Allegiance.

**Meeting Minutes:** After reviewing the minutes, from the July 8, 2024 regular meeting, a motion was made by Mark Marsee to approve the minutes. Drew Olman seconded that motion. The motion was put to a vote and the motion carried with 3-0 vote.

**Claims/Financials/Payroll:** After review of the claims and payroll from July 9 – Aug 12, a motion was made by Drew Olman to approve the claims & payroll. Mark Marsee seconded that motion. The motion was put to a vote and the motion carried with 3-0 vote.

**Town Manager Report:** The Town Report by Doug Price was submitted and presented.

**Town Marshall Report:** The Marshall's Report by Phillip Wilson, Town Marshall was submitted and presented.

**Milan Park Board Report:** The Park Board Report by Derek Helton. Derek stated that the Park Board had not met.

### **Old/Continuing Business:**

The Parking Ordinance Amendment for Mill Rd and Carr St. was tabled.

Security Camera's: Doug Price turned in an update on quotes received but is still waiting on other quotes.

### **New Business:**

SIRPC Invoice for \$24,400 (40% of Grant Administration services and 100% of Environmental Fees rendered to date for water project): A motion was made by Drew Olman to approve the invoice. Mark Marsee seconded that motion. The motion was put to a vote and the motion carried with 3-0 vote.

Mike Holman Excavating Invoice for \$603,084.80 (Partial Pmt for value of materials stored, and work completed): A motion was made by Mark Marsee to approve the invoice. Drew Olman seconded that motion. The motion was put to a vote and the motion carried with 3-0 vote.

Mike Holman Excavating Invoice for \$439,640.80 (Partial Pmt for value of materials stored, and work completed): A motion was made by Drew Olman to approve the invoice. Mark Marsee seconded that motion. The motion was put to a vote and the motion carried with 3-0 vote.

Change Order & MHE Invoices totaling \$30,308.00: 2909 \$25,980 & 2926 \$4,328: A motion was made by Mark Marsee to approve the change order & invoices. Drew Olman seconded that motion. The motion was put to a vote and the motion carried with 3-0 vote.

Re-Imbursement of \$250.99 to Travis Day for Boots & Apparel: A motion was made by Drew Olman to approve the re-imbursement to Travis Day. Mark Marsee seconded that motion. The motion was put to a vote and the motion carried with 3-0 vote.

Resolution 08122024-1: Transfer Cash Balance to General Fund and Abolish Dormant Fund: A motion was made by Drew Olman to approve the resolution. Mark Marsee seconded that motion. The motion was put to a vote and the motion carried with 3-0 vote.

Resolution 08122024-2: Transfer of Cash Balance to General Fund: A motion was made by Mark Marsee to approve the resolution. Drew Olman seconded that motion. The motion was put to a vote and the motion carried with 3-0 vote.

Resolution 08122024-3: Transfer Cash To and/or From Dormant Fund and Abolish Dormant Fund: A motion was made by Drew Olman to approve the resolution. Mark Marsee seconded that motion. The motion was put to a vote and the motion carried with 3-0 vote.

New Focus HR Proposal: Employee Handbook, Job Descriptions, Salary Ordinances: A motion was made by Drew Olman to approve the proposal from New Focus HR. Mark Marsee seconded that motion. The motion was put to a vote and the motion carried with 3-0 vote.

Phillip Wilson: Ordinance for Repairing Vehicles on a Public Way: Tabled

Mowing & Weed Eating Charges: Tabled

### **Public Items:**

Mike Byrd, Road Conditions: Mr. Byrd asked if the road conditions could be kept up better where the water project construction is taking place. He also asked that when there was going to be no water that everyone be informed. Town reply was the construction crews are keeping up with the roads as they get complaints and that Facebook/Hyper-Reach will be used to let people know when water was going to be off.

Mike Duffy, Grass Violations: Mr. Duffy asked about some trees being cleared that are hanging over the road on Golf View Dr. It was stated that the Town will be working with the owner to have the trees cut back.

Richard Rothweiler mentioned to the board that the Legion and VFW has charity money that could be requested for items like benches or lights at the park. Writing a letter to them is part of the process when requesting money.

Janey Vinup, Account Information: Mrs. Vinup asked if account information, pertaining to her rental units, such as water being turned off, could be shared with her. Towns reply was we have to be careful as to what information is given out. (UPDATE: Information regarding Utility Accounts being delinquent and risk of being shut off, can be shared with the owner of the property. This update has been conveyed to Mrs. Vinup). She also stated that the agenda no longer had a section for "Public Concerns" and she had more to talk about. It was explained that the section in reference was removed and changed back in 2022 to "Comments on Agenda Items" and if anyone wanted to speak, they would have to make it known to the Clerk/Treasurer no later than 3 business days prior to the meeting as well as the topic of concern. She also asked when was the blacktop going to start and did the town know there was a leak at 350 and Main St. The Towns reply was some of the roads would be starting in the next few weeks and yes, they know there is a leak.

Linda Meyer & Greg Holt, Christmas Walk: Linda and Greg stated that the Christmas Walk will be 11/30/24 and tentatively from 5pm-8pm. They thanked the town for always supporting them and asked if the town would still be willing to provide the liability insurance for the stage rental. They also spoke about the parade route, the back shelter restrooms being open and additional police presence since the event has grown.

Solicitation Approval for Road Block - Friends of Milan Football 9/21/24, 9-12: A motion was made by Drew Olman to approve and wave the fee as long as the high visibility vests are worn. Mark Marsee seconded that motion. The motion was put to a vote and the motion carried with 3-0 vote.

Solicitation Approval for Road Block - Milan Youth Wrestling 10/12/24, 9-12: A motion was made by Drew Olman to approve and wave the fee as long as the high visibility vests are worn. Mark Marsee seconded that motion. The motion was put to a vote and the motion carried with 3-0 vote.

**Comments on Agenda Items:**

There were no comments from the public.

As there was no further business to be conducted by the Town Council, Drew Olman made a motion to adjourn and Mark Marsee seconded that motion. The motion was put to a vote and the motion carried with 3-0 vote. The next regular meeting of the Town Council is scheduled to be held September 9, 2024, at 6:30 pm.